

**FORM 5**

[See rules 59 (1) (c) and 61(1)]

**Particulars to be obtained by the Head of Office from the retiring Government servant eight months before the date of his retirement**

- 1. Name .....
- 2. (a) Date of Birth .....  
(b) Date of Retirement .....
- 3. Two specimen signatures (to be furnished in a separate sheet) duly attested by the Gazetted Govt. servant.
- 4. Three copies of passport size joint photograph with wife or husband (To be attested by the Head of Office).
- 5. Two slips showing the particulars of height and personal identification marks duly attested by the Gazetted Govt. Servant.
- 6. Present address.....  
.....  
.....
- 7. Address after retirement.....  
.....  
.....
- 8. Name of the Treasury or the Branch of Public Sector Bank or the Pay and Accounts Office through which the pension is to be drawn.....
- 9. Details of the family in Form 3.
- 10. Indicate whether family pension is admissible from any other source – Military or State Government and / or a Public Sector Undertaking / Autonomous Body / Local Fund under the Central or a State Government.

Place .....

**Signature**

Dated the .....

Designation  
Ministry/Deptt/Office